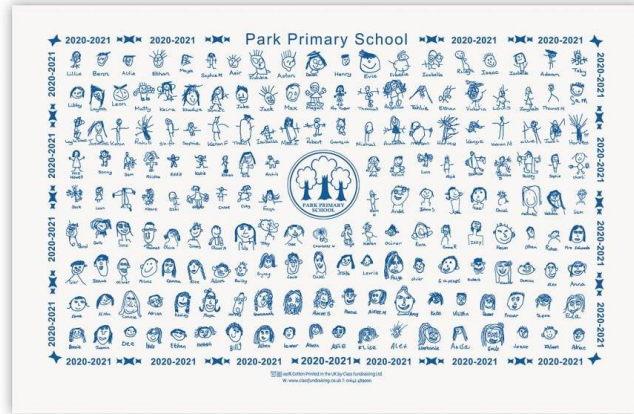




St Catherine's PTFA



Highdown Drive, Littlehampton, West Sussex BN17 6HL
Email: pta@stcathprimary.co.uk



(Example)

Dear Parents and Carers,

The PTFA will be selling school Tea Towels, once again this year. These include a self-portrait of each child in the class, which they have designed themselves. Each Tea Towel will cost £6.00 and will be available to order from 5th May and will be on sale until 15th May.

If you would like to purchase a Tea Towel, we will be in the playground every afternoon at school pick up with a card reader and for cash payments. Please return the slip to us to place your order or alternatively please return the slip and money into the office by the closing date.

Thank you for your continued support,

PTFA - Parent Teacher Friends Association

Child's name: _____

Class (please circle): Reception / Yr1 / Yr2 / Yr3 / Yr4 / Yr5 / Yr6

Parent's Name: _____

Number of Tea Towels wanted: _____ Total amount paid: _____

Office use only Paid via - Cash or Card