St Catherine's Catholic Primary School

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8 February 2023

Dear Parent / Carer,

I am writing to inform you that due to personal reasons, from the week beginning Monday the 20th of February, Mr Ryan will be reducing his teaching hours down to 3 days per week until the end of the school year. He will be in class from Monday to Wednesday. On Thursdays and Fridays, St Cecilia's class will be taught by Mrs Mueller-Davis.

Mrs Mueller-Davis comes with experience of teaching in Year 6. She will work closely with Mr Ryan and Mr Langlois to ensure there is a smooth transition into the new arrangement and pupils' learning remains unaffected. Mr Ryan will continue to have overall responsibility for St Cecilia's class.

If you have any questions or concerns, please do not hesitate to get in touch.

Yours sincerely,

Mr Croghan
Headteacher