



# St Catherine's Catholic Primary School

Highdown Drive, Littlehampton, West Sussex BN17 6HL

Tel: 01903 716039 Fax: 01903 722521

Website: [www.st-catherines.w-sussex.sch.uk](http://www.st-catherines.w-sussex.sch.uk)

Email: [office@st-catherines.w-sussex.sch.uk](mailto:office@st-catherines.w-sussex.sch.uk)

29 September 2023

Dear Parents/Carers,

## PARENT - TEACHER CONSULTATIONS

We are holding this term's Parent Teacher Consultations in the school hall on **Tuesday 10 October and Wednesday 11 October 2023**. These consultations are opportunities for both parents and teachers to discuss your child's progress. Therefore, it is important that you make every effort to attend the evening. The office will be chasing up anyone who has not booked a slot in the days before the consultations.

In the hall, there will be an opportunity for you to look through your child's books. When your allocated slot begins, we are asking that pupils stay seated in the waiting area so that teachers are free to discuss with you any issues that may be sensitive.

Bookings for face to face appointments with your child's class teacher can be made via School Cloud, an online appointment booking system which allows you to choose your own appointment times. You will then receive an email confirming your appointments.

Please visit <https://stcatherinescatholiclton.schoolcloud.co.uk> to book your appointments.

Appointments can be booked from now and will **close on Monday 9 October at 10am**. Should you wish to make any changes after this date, please contact the school office.

If you have any problems accessing the booking system, please contact the school office who will be happy to help.

Yours sincerely,

Mr Croghan  
Headteacher

Worthing Deanery Schools



Journeying Together in Christ

