



St Catherine's Catholic Primary School

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18 February 2022

Dear Parents/Carers,

Thanks to those of you who shared your views on our current drop-off and pick-up arrangements. While the majority of parents are happy with the current arrangements, there are a few who voiced some concerns about queueing on the pavement in the morning. As a result of this, we are going to make some small changes.

From Monday, 28 February, **both school gates will be open in the morning at 8.40am** to allow pupils and parents/carers to wait on the playground for **classrooms to open at 8.45am**. Members of staff will be on the gate from 8.40am to supervise pupils. **Classrooms will open from 8.45am - 8.55am** as before. Pupils have been arriving to classrooms ready for learning and we will aim to continue this trend by asking pupils who are early to wait sensibly on the playground, with games not being allowed to be played at that time.

At the end of the school day, **both gates will continue to open at 3.05pm** with the same arrangements as before. We will ensure that all teachers rigidly stick to the agreed finish times of **3.10pm (Year R, Year 1 and Year 2) and 3.15pm (Year 3, Year 4, Year 5 and Year 6)**. In the event of bad weather, KS2 will aim to finish a few minutes early to avoid parents and siblings having to wait long in the rain following KS1 pick-up. Pick-ups will all be from the playground according to the current arrangements.

Please see the updated plan attached for full details.

Thank you for your cooperation,

Mr Croghan

Worthing Deanery Schools



Journeying Together in Christ

