



St Catherine's Catholic Primary School

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24 September 2018

Dear Parents/Carers,

PARENT - TEACHER CONSULTATIONS

We are holding this term's Parent Teacher Consultations on **Tuesday 2 October 2018** and **Wednesday 3 October 2018**. These consultations, at the beginning of the school year, are opportunities for both parents and the teacher to discuss how well your child has started school and how to best achieve their potential in the coming year. Therefore, it is important that you make every effort to attend.

As from Wednesday **26 September 2018**, there will be lists containing time slots for each class arranged on tables in the entrance hall. Please either come to the school and select your desired time slot by writing your child's name in the box provided, or phone the school after 9.15 am in the morning and we will allocate a time for you to speak to the teacher.

Several appointments for pupils with additional needs have been pre-booked so that Mrs Burns can be present at the meeting alongside the class teacher. This process avoids parents having to make separate appointments to see Mrs Burns.

If your appointment has been pre-booked by us we will be sending home a slip with the date and time of your appointment(s), however, if the appointment is inconvenient for you, please let us know and we will endeavour to re-arrange it.

Yours sincerely,

Mrs G Askham
Headteacher

Worthing Deanery Schools



Journeying Together in Christ

